

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Minutes**  
**Thursday, September 7, 2023**  
**NBH Media Center**  
**4:00 p.m.**

**Attending: Mr. Jon McFatter, Mrs. Joyce Wilson, Ms. Jennifer McCabe, Mr. Daniel Brewer, Mr. Lance Marrano, Mrs. Sandy Porter, Mrs. Tiffany Ennis**

**Absent: Mr. Tim Parker, Mr. Waylon Thompson**

**Others attending: Mr. Larry Bolinger, Mr. Mike Burkner (via video conference)**

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** – Mrs. Porter made a motion to approve the agenda as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 08/09/2023 – Mrs. Wilson made a motion to approve the minutes as presented. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions**
- VII. Action Items**
  - A. Approval of Amendment to 2023-2024 Budget – Mrs. Wilson made a motion to approve Option 2 for the budget amendment, moving the benefits load to 29.5% and keeping raises at 4%. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
  - B. Approval of the plans and bid documents for the 4<sup>th</sup> and 5<sup>th</sup> Grade Classroom Building – Mrs. Porter made a motion to approve the plans and bid documents for the 4<sup>th</sup> and 5<sup>th</sup> grade classroom building. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
  - C. Approval of a partial GMP from Culpepper for the cooling tower – Mrs. Ennis made a motion to approve the partial GMP for the cooling tower. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.
  - D. Approval for NBH Softball Boosters to purchase a Homeplate Halo – Mrs. Wilson made a motion to approve for NBH Softball Boosters to purchase the Homeplate Halo. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
  - E. Approval of 2023-2024 Guardian Agreement with the Bay County Sheriff's Department – Mr. Brewer made a motion to approve the Guardian Agreement as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
  - F. Approval of SRD contracts with the Bay County Sheriff's Department – Mrs. Ennis made a motion to approve the SRD contracts as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
  - G. Approval of additional language in Policy 1130 concerning administrators coaching a sport or sponsoring clubs – After some discussion, this item was tabled until the next meeting.

- H. Approval of additional language re: late departure in Policy 5200 and 5230 for advertisement – Mr. Marrano made a motion to approve the additional language to the two policies as presented. Mr. Brewer seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval of Policy updates for Advertisement – Mrs. Wilson made a motion to approve the policy updates for advertisement. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval of addition to Athletic Director Job Description – Mr. Brewer made a motion to approve the addition to the Athletic Director job description as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.

**VIII. Informational Items**

- A. School updates

**IX. Announcements**

- A. The next agenda meeting will be Thursday, September 28<sup>th</sup> at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, October 5<sup>th</sup> at 4:00 p.m. at the NBH Media Center.

**X. Public Comments**

- XI. Board Comments** – Mr. Bolinger announced his intention to retire this school year. January would mark 50 years in public education, and he would retire at that time. Mr. McFatter thanked Mr. Bolinger for his service to Haven and years in public education. He outlined the plan to begin advertisement of the position with the Board being the hiring committee. The advertisement for the position would be nationwide. The goal is to have someone on board in January if possible. Mr. Marrano commented that the process seems very reasonable and suggested making sure expectations as far as beginning the job be outlined in the advertisement. Mrs. Wilson agreed that it was a good plan. All other board members present agreed that it was a good plan.

Mrs. Wilson commented that she recently heard that the NBH Athletic fee, which was \$10 for every player in each sport, is going up to \$25 per player in every sport. This is a huge increase out of every player fee and makes a big difference for sports as they have already done their budgets for the year. Mrs. Wilson would like to know why this fee increased, and what is being purchased with it. Mr. Gillespie stated it would be used for a variety of different things and needed to be increased due to FHSSA supplies and modalities for training going up. He stated he would have to look into the details and would get with the Athletic bookkeeper to report on this for next month.

Mrs. Porter stated she was happy for Mr. Bolinger and thanked him. Mrs. Ennis also thanked Mr. Bolinger. Mr. Brewer congratulated Mr. Bolinger. Ms. McCabe echoed the sentiment. She also asked how we pay for bleachers, bathrooms, etc., for the football games. Mr. Gillespie stated that comes from the football budget. She also asked if Mr. Bolinger could speak with maintenance and please get the fans under the elementary pavilion repaired and working.

**XII. Adjournment – 6:27 pm**